

State of Oregon
Department of Public Safety Standards and Training

Fire Ground Leader
Task Book

Fire Ground Leader Task Book Assigned To:	
Name	DPSST Fire Service #
Agency Name	Date Initiated
Signature of Agency Head or Training Officer	Date Completed

Note to Fire Agency: The Fire Ground Leader Task Book has been created specifically for the Oregon Fire Service. It covers portions of Building Construction (Non-combustible and combustible), Emergency Service Delivery, Fire Behavior, Fire Ground Safety and Water Supply Operations. A Fire Ground Leader is a fire service professional who is qualified to lead emergency scene operations but is **not** equivalent NFPA Fire Officer I. Portions of this evaluation instrument are reprinted with permission from NFPA 1021-2009 Edition, “Standard for Fire Officer Professional Qualifications”, Copyright 2008.

Department of Public Safety Standards and Training
4190 Aumsville Hwy SE.
Salem, Oregon 97317
503-378-2100

Additional copies of this document may be downloaded from the DPSST web site:
www.dpsst@state.or.us
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Task Book Qualification Record Books (Task Book) have been developed for various certification levels within the Department of Public Safety Standards and Training (DPSST) system. Each Task Book lists the job performance requirements (JPRs) for the specific certification level in a format that allows a candidate to be trained and evaluated. Successful performance of all tasks, as observed and recorded by a qualified and approved evaluator will result in the candidate's eligibility for DPSST certification.

To become certified at a specific level, the applicant must successfully complete the job performance requirements. Before a job performance evaluation can be taken, all requisite knowledge and skills must be satisfied. In addition, all relative task book evaluations must be checked off by the evaluator. When all prescribed requirements have been met, an application for certification will be forwarded to DPSST. All certificates are mailed to the Training Officer at his/her Fire Agency.

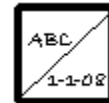
Note to Fire Agency: These JPRs serve as general guidelines. At all times, standard operating procedures of the Fire Agency in which the evaluation is being conducted will govern. Fire Agencies should have available for evaluators a copy of the Fire Agencies standard operational guidelines.

HOW TO EVALUATE PERFORMANCE:

Each JPR has one corresponding box to the right in which to confirm a candidate's success. The evaluator shall indicate successful passing by the candidate of each JPR by initialing and dating (see example).

EXAMPLE:

(A) Requisite Knowledge. Verbal communications during emergency incidents, techniques used to make assignments under stressful situations, and methods of confirming understanding.



TASK BOOK QUALIFICATION RECORD

FOR THE CERTIFICATION LEVEL OF

FIRE GROUND LEADER

Prior to becoming certified in this position, the Fire Ground Leader candidate must be certified as an NFPA Fire Fighter II and successfully complete the following Job Performance Requirements (JPR). The evaluator must initial and date the appropriate boxes to indicate successful completion of each. For each JPR there are requisite knowledge and skill requirements. The evaluator must initial and date in the box provided to indicate the meeting of those requirements before the firefighter may proceed.

General. For qualification at Fire Ground Leader, the candidate shall meet the requirements of Fire Fighter II as defined in NFPA 1001, and the job performance requirements defined in those Sections of this standard.

FGL - Assign tasks or responsibilities to unit members, given an assignment at an emergency incident, so that the instructions are complete, clear, and concise; safety considerations are addressed; and the desired outcomes are conveyed.

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(A) Requisite Knowledge. Verbal communications during emergency incidents, techniques used to make assignments under stressful situations, and methods of confirming understanding.

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(B) Requisite Skills. The ability to condense instructions for frequently assigned unit tasks based on training and standard operating procedures.

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FGL - Coordinate the completion of assigned tasks and projects by members, given a list of projects and tasks and the job requirements of subordinates, so that the assignments are prioritized, a plan for the completion of each assignment is developed, and members are assigned to specific tasks and both supervised during and held accountable for the completion of the assignments.

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(A) Requisite Knowledge. Principles of supervision and basic human resource management.

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(B) Requisite Skills. The ability to plan and to set priorities.

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FGL - Explain the needs and benefits of collecting incident response data, given the goals and mission of the organization, so that incident response reports are timely and accurate.

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(A) Requisite Knowledge. The agency's records management system.

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(B) Requisite Skills. The ability to communicate both orally and in writing.

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FGL - Identify construction, alarm, detection, and suppression features that contribute to or prevent the spread of fire, heat, and smoke throughout the building or from one building to another, given an occupancy, and the policies and forms of the AHJ so that a pre-incident plan for any of the following occupancies is developed:

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- 1) Public assembly
- 2) Educational
- 3) Institutional
- 4) Residential
- 5) Business
- 6) Industrial
- 7) Manufacturing
- 8) Storage
- 9) Mercantile
- 10) Special properties

(A) Requisite Knowledge. Fire behavior; building construction; inspection and incident reports; detection, alarm, and suppression systems; and applicable codes, ordinances, and standards.

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(B) Requisite Skills. The ability to use evaluative methods and to communicate orally and in writing.

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FGL - Secure an incident scene, given rope or barrier tape, so that unauthorized persons can recognize the perimeters of the scene and are kept from restricted areas, and all evidence or potential evidence is protected from damage or destruction.

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(A) Requisite Knowledge. Types of evidence, the importance of fire scene security, and evidence preservation.

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(B) Requisite Skills. The ability to establish perimeters at an incident scene.

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FGL - Develop an initial action plan, given size-up information for an incident and assigned emergency response resources, so that resources are deployed to control the emergency.

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(A)* Requisite Knowledge. Elements of a size-up, standard operating procedures for emergency operations, and fire behavior.

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(B) Requisite Skills. The ability to analyze emergency scene conditions; to activate the local emergency plan, including localized evacuation procedures; to allocate resources; and to communicate orally.

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FGL - Implement an action plan at an emergency operation, given assigned resources, type of incident, and a preliminary plan, so that resources are deployed to mitigate the situation.

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(A) Requisite Knowledge. Standard operating procedures, resources available for the mitigation of fire and other emergency incidents, an incident management system, scene safety, and a personnel accountability system.

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(B) Requisite Skills. The ability to implement an incident management system, to communicate orally, to manage scene safety, and to supervise and account for assigned personnel under emergency conditions.

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FGL - Develop and conduct a post-incident analysis, given a single unit incident and post-incident analysis policies, procedures, and forms, so that all required critical elements are identified and communicated, and the approved forms are completed and processed in accordance with policies and procedures.

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(A) Requisite Knowledge. Elements of a post-incident analysis, basic building construction, basic fire protection systems and features, basic water supply, basic fuel loading, fire growth and development, and departmental procedures relating to dispatch response tactics and operations and customer service.

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(B) Requisite Skills. The ability to write reports, to communicate orally, and to evaluate skills.

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FGL - Apply safety regulations at the unit level, given safety policies and procedures, so that required reports are completed, in-service training is conducted, and member responsibilities are conveyed.

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(A) Requisite Knowledge. The most common causes of personal injury and accident to members, safety policies and procedures, basic workplace safety, and the components of an infectious disease control program.

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(B) Requisite Skills. The ability to identify safety hazards and to communicate orally and in writing.

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FGL - Explain the benefits of being physically and medically capable of performing assigned duties and effectively functioning during peak physical demand activities, given current fire service trends and agency policies, so that the need to participate in wellness and fitness programs is explained to members.

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(A) Requisite Knowledge. National death and injury statistics; fire service safety and wellness initiatives; agency policies.

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(B) Requisite Skills. The ability to communicate orally.

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